



SANDRA SHEWRY  
Director

State of California—Health and Human Services Agency  
**Department of Health Services**



ARNOLD SCHWARZENEGGER  
Governor

November 8, 2006

Dear Interested Parties:

**HIV/AIDS DISEASE MANAGEMENT PILOT PROGRAM REQUEST FOR PROPOSAL (RFP) 06-55519 ADMINISTRATIVE BULLETIN 5, ADDENDUM 4**

Administrative Bulletin Number 5, Addendum 4 issued by the California Department of Health Services (CDHS), Office of Medi-Cal Procurement (OMCP), announces changes to the Request for Proposal (RFP) for the HIV/AIDS Disease Management Pilot Program. CDHS provides notification to interested parties of the following:

**The enclosure (Addendum 4) incorporates a change to the Glossary of the RFP as follows:**

- Glossary, Appendix 1, Member Assessment

This change is being made to clarify sections in the RFP. Within the text of the document, the change is indicated with an underline or a strikethrough to denote revision.

In order to configure the Internet and CD version of the RFP to accurately reflect the current requirements and considerations, remove the existing page and insert the appropriate replacement page as indicated in the following table. The website for the electronic version is [www.dhs.ca.gov/omcp](http://www.dhs.ca.gov/omcp).

**ONLINE AND CD VERSION**

To update the RFP, use the instructions in the following chart. Any changes made to the RFP are published as replacement pages as the RFP.

REMOVE EXISTING PAGES	REPLACEMENT PAGES
RFP Glossary, Appendix 1, page 4 of 6 only.	RFP Glossary, Appendix 1, page 4 of 6 only.

Interested Parties  
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Proposers have five (5) working days from the issue of this transmittal to the postmark date of the proposers' response to submit any objections to the Addendum or Proposers' questions to the address below:

RFP 06-55519 Q & A  
Attn: Lenatte Blouin or Kelly Walton  
CA Department of Health Services  
Office of Medi-Cal Procurement, Mail Station 4200  
HIV/AIDS Disease Management Pilot Program  
P.O. Box 997413  
Sacramento, CA 95899-7413

If you should have further questions, please contact Lenatte Blouin or Kelly Walton, lead analysts assigned to this procurement, at (916) 552-8006.

Sincerely,

Original signed by *Donna Martinez*

Donna Martinez, Chief  
Office of Medi-Cal Procurement

Enclosures

## Appendix 1

## Glossary

**Liquidated Damages:** The amounts of monies specified in a contract to be awarded in the event that the agreement is violated.

**Joint Commission on Accreditation of Healthcare Organization (JCAHO):** An independent nationally recognized healthcare quality accreditation agency.

**Marketing:** Any activity conducted on behalf of the Contractor where information regarding the services offered by the Contractor is disseminated in order to persuade potential Members to enroll.

**Medical Home:** A medical home is not a building, house or hospital, but rather an approach to providing comprehensive primary care. A medical home is defined as primary care that is accessible, continuous, comprehensive, family centered, coordinated, compassionate and culturally effective.

**Medical Record:** The Member's record maintained by the primary care provider.

**Medi-Cal:** Medi-Cal is California's version of the federal Medicaid program. Medi-Cal provides a scope of health care benefits for those who are low income and/or those who meet eligibility requirements. The California Department of Health Services is the Single Medicaid Agency responsible for the administration of Medi-Cal statewide.

**Medicaid:** The joint federal and state medical assistance program that is described in Title XIX of the Social Security Act. Medicaid is called Medi-Cal in California.

**Medicare:** A federal program, established in 1965, that pays for health care services for U.S. residents who are 65 or older, or who are permanently disabled.

**Member:** A Medi-Cal beneficiary who is enrolled in the Disease Management Pilot Program.

**Member Assessment:** A process by where the Contractor assesses Member health status and risk through [various sources including, but not limited to, claims data, medical record review or](#) the administration, ~~either in person or telephonically,~~ of a survey tool.

**Member's Record:** The record maintained by the Contractor. This record shall include, but not be limited to, member's eligibility, case management activities and utilization, benefits, and financial information.

**National Committee on Quality Assurance (NCQA):** An independent nationally recognized healthcare quality accreditation agency.

**Operational Period:** A three year period in which Members will be enrolled in the DMPP and DM services will be provided by the Contractor.

**Opt-In:** The process by which a potential member agrees to participate in the DMPP.

**Opt-Out:** The process by which a potential members declines participation in the DMPP